

R.M. OF GLEN McPHERSON No. 46
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS,
201 1st AVE IN MANKOTA, SK
THURSDAY, DECEMBER 12, 2024

PRESENT

Reeve Clinton Smith, Administrator Tammi Baldock and the following Councillors:

Trevor Chanig	-	Division 1	Aaron Bossert	-	Division 4
Drew Hayes	-	Division 2			

REGRETS

Councillor Division 3 – Blair Stengler

CALL TO ORDER

Reeve Clinton Smith called the meeting to order at 1:31pm.

DECLARATION OF CONFLICT OF INTEREST – NONE.

ADOPTION OF AGENDA

2024-245 BOSSERT – That Council approves the adoption of the Agenda. **CARRIED**

MINUTES

2024-246 CHANIG – That Council approves the minutes of the First Meeting of Council held in Council Chambers in Mankota on November 18, 2024, with the correction to resolution #2024-237 – Strike out 2024 and replace with 2025 in “January 1st, 2024 to December 31st, 2024”. **CARRIED**

MONTHLY FINANCIAL STATEMENTS & BANK RECONCILIATIONS

2024-247 HAYES – That Council accepts the Monthly Financial Statement, Bank Reconciliation and Balance Control Logs for the month of November 2024, as presented. **CARRIED**

ACCOUNTS RECEIVABLE

2024-248 CHANIG – That Council accepts the Accounts Receivable total of \$-1,190.64, as presented. **CARRIED**

LIST OF ACCOUNTS FOR APPROVAL & PAYROLL

2024-249 BOSSERT – That Council approves the following, as attached:

<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><u>Accounts Payable:</u></td> </tr> <tr> <td>Cheques 1376-1378</td> <td style="text-align: right;">\$ 1,781.00</td> </tr> <tr> <td>Online Banking 9284-9296</td> <td style="text-align: right;">18,336.24</td> </tr> <tr> <td>Total Accounts Payable</td> <td style="text-align: right;"><u>\$ 20,117.24</u></td> </tr> </table>	<u>Accounts Payable:</u>		Cheques 1376-1378	\$ 1,781.00	Online Banking 9284-9296	18,336.24	Total Accounts Payable	<u>\$ 20,117.24</u>		<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><u>Payroll:</u></td> </tr> <tr> <td>Oct 7-Nov 3, 2024</td> <td style="text-align: right;">\$ 3,386.13</td> </tr> <tr> <td>Nov 4-17, 2024</td> <td style="text-align: right;">2,035.18</td> </tr> <tr> <td>Total Payroll</td> <td style="text-align: right;"><u>\$ 5,421.31</u></td> </tr> </table>	<u>Payroll:</u>		Oct 7-Nov 3, 2024	\$ 3,386.13	Nov 4-17, 2024	2,035.18	Total Payroll	<u>\$ 5,421.31</u>
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GRAND TOTAL		<u>\$ 25,538.55</u>	CARRIED															

REPORTS

2024-250 HAYES - That Council accepts the Division Reports from each of the Councillor’s and the Administrator’s report as verbally presented. **CARRIED**

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BUSINESS ARISING FROM REPORTS

WEED MANAGEMENT

2024-251 BOSSERT – That Council agrees to join the Frenchman Wood River Weed Management group, with an annual membership of \$1,500.00 per year; AND FURTHER THAT Reeve Clint Smith be appointed to that committee. **CARRIED**

GRAVEL HAULING 2025

2024-252 CHANIG – That Council agrees to tender the 2025 gravel hauling with a deadline of February 13. Approx. 3,000 cubic yards will be hauled and spread, starting early June 2025. **CARRIED**

OLD BUSINESS

APPOINTMENT LIST FOR COMMITTEES/BOARDS

2024-253 CHANIG – That Council approves the following appointments:

- Mankota Vet District – Darcy Zerr
- Mankota & District Fire Department – Trevor Chanig
- Southwest Transportation Planning Council – Drew Hayes
- Chinook Regional Library – Blair Stengler/Aaron Bossert
- Notekeu Regional Park – Clint Smith

CARRIED

RECOGNITION OF COUNCILLORS & EMPLOYEES POLICY

2024-254 CHANIG – That Council agrees that any recognition of a Councillor or employee for service or retirement awards, will be at the discretion of Council each time; AND FURTHER THAT Council approves purchasing gift certificates from the Red Coat Inn in Hazenmore in recognition of the following Councillors for their service to the RM during their terms:

- Former Reeve, Lance LaFountain - \$550.00
- Former Division 2 Councillor, Pierre Dudragne - \$300.00
- Former Division 3 Councillor, Allan Knox - \$150.00

CARRIED

QUOTES FOR BRIDGE CONVERSIONS ON N ½ 19-06-11 W3

2024-255 HAYES – That Council approves the quotes from Prairie Dog Rural Services to remove the two bridges on the N ½ 19-06-11 W3 and replace with culverts as follows:

- Bridge 311-06-19 N (west) - \$50,757.00
- Bridge 311-06-19 N (east) - \$54,825.00.

Prairie Dog Rural Services will notify Administration what size of culverts and how many are required for each project. **CARRIED**

NEW BUSINESS

SET MEETING DATES & TIMES FOR 2024 – SEE ATTACHED CALENDAR

2024-256 SMITH – That Council approves the meeting dates for 2025, as attached. **CARRIED**

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IN-CAMERA – EMPLOYEE REVIEWS AT 2:25PM

2024-257 SMITH – That the meeting proceeds in camera as per Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act* to discuss personnel matters/employee reviews. **CARRIED**

EMPLOYEE TERRY ACKER ENTERED COUNCIL CHAMBERS AT 2:07PM

EMPLOYEE TERRY ACKER EXITED COUNCIL CHAMBERS AT 2:30PM

EMPLOYEE COLLIN KNOX ENTERED COUNCIL CHAMBERS AT 2:31PM

EMPLOYEE COLLIN KNOX EXITED COUNCIL CHAMBERS AT 2:53PM

MEETING RECONVENED – OUT OF CAMERA AT 3:31PM

2024-258 BOSSERT – That Council comes out of camera. **CARRIED**

WAGE REVIEWS

2024-259 BOSSERT – That Council approves a 3% increase for the Administrator and Administrative Assistant, effective January 1, 2025; AND FURTHER THAT Council approves a \$1.00 increase for Collin Knox, effective January 1, 2025. **CARRIED**

2024 ANNUAL BONUS

2024-260 CHANIG – That Council approves a \$499.00 cash bonus to Administrator Tammi Baldock, Administrative Assistant Danyelle Jordet, Grader Operator Terry Acker and Utility Operator Collin Knox, for a grant total of \$1,996.00. **CARRIED**

EI PREMIUM REDUCTION PROGRAM

2024-261 HAYES – That Council agrees that the savings from the reduced EI rate of 1.173% will be returned to the employees in the form of an increased level of employee health/dental benefits, paid in full by the RM. **CARRIED**

PRICE LISTING FOR 2025

2024-262 SMITH – That Council agrees to make the following changes to the 2025 prices: increase custom grading/snow playing rates to \$300.00 per hour, custom grass cutting rates to \$200.00 per hour, new grader blades sold at cost plus 10% and to be sold only to ratepayers, and culverts sold at cost plus 30%. **CARRIED**

CORRESPONDENCE

2024-263 BOSSERT – That Council accepts the attached List of Correspondence presented at the meeting. **CARRIED**

ADJOURNMENT

2024-264 SMITH – That Council adjourns the meeting, the time being 4:08pm. **CARRIED**

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NEXT REGULAR MEETING OF COUNCIL TO BE HELD JANUARY 9, 2025 AT 1:30PM

Approved by Council this 9th day of January, 2025

REEVE, Clinton Smith

ADMINISTRATOR, Tammi Baldock