

BUILDING PERMIT APPLICATION UNDER *THE CONSTRUCTION CODES ACT* FORM A

Applicant Information (permit applicant can be an agent of the owner)

| | | |
|-----------------|-----------------------------|-----------------------|
| Company | company name if applicable | |
| Primary Contact | primary contact for project | |
| Address | for correspondence purposes | |
| | | |
| Phone and Email | primary contact phone | primary contact email |

Permit Information

| | | |
|--------------------------|---|-------------------|
| Project Location | civic address or legal description | |
| Project Description | written description of project | |
| Project type (check one) | <input type="checkbox"/> New Construction <input type="checkbox"/> Addition, Erection, Alteration, Repair or Renovation to Existing Building <input type="checkbox"/> Temporary Structure <input type="checkbox"/> Placement or Relocation of an Existing Building <input type="checkbox"/> Demolition or Removal of an Existing Building <input type="checkbox"/> Use, Occupancy or Change of Occupancy of a Building | |
| Attached | Code analysis <input type="checkbox"/> Yes <input type="checkbox"/> No Construction Plans and Specifications <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Building Area and Height | area in square meters | height in storeys |
| Value of Construction | \$ | |

For Office Use Only

| | | |
|-----------------|--|--|
| Tax Roll Number | | |
| Permit Fees | | |

Owner Information (include all owners listed on the property title or attach in a separate sheet)

| | | |
|-----------------|--|--|
| Company | | |
| Project Contact | | |
| Address | | |
| | | |
| Phone and Email | | |



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General Contactor Information (a building owner can be identified as a self-contractor)

| | | |
|-----------------|--|--|
| Company | | |
| Project Contact | | |
| Address | | |
| | | |
| Phone and Email | | |

Lead Designer (this is the individual responsible for the overall design...all other designers should be included on a separate sheet attached to this application)

| | | |
|-----------------|--|--|
| Company | | |
| Project Contact | | |
| Address | | |
| | | |
| Phone and Email | | |

Declaration by Applicant

| | | |
|--|--|--|
| <p>I hereby declare that the above statements contained within this application and attached drawings are true and correct. I agree that where required, a Development Permit must be issued in order for the Building Permit to be valid. Neither document relieves the owner, the applicant, or the owner’s agent from complying with all municipal bylaws and/or Provincial and Federal acts and regulations including the National Building Code (NBC) and the National Energy Code for Buildings (NECB) and the National Plumbing Code (NPC), and that it is my responsibility to ensure compliance with such legislation, regulations, bylaws and codes regardless of any plan review or inspections that may or may not be carried out by the building official, local authority or its authorized representatives. I agree that no construction shall commence without proper permits and approvals.</p> | | |
| Name | | |
| Signature | | |
| Date | | |

Notes:

A Code Analysis provides detailed information on provision of the NBC, NECB or NPC that apply to the specific project demonstrating design and construction is intended to meet minimum requirements.

Value of Construction is the total cost to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead and profit of the contractor and subcontractors.

Building area means the greatest horizontal area of a building above grade within the outside surface of exterior walls or within the outside surface of exterior walls and the centre line of firewalls.

Building height (in storeys) means the number of storeys contained between the roof and the floor of the first storey.

