

R.M. OF MANKOTA No. 45
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS,
201 1st AVE IN MANKOTA, SK
TUESDAY, JULY 8, 2025

PRESENT

Reeve Greg Zerr, Administrator Tammi Baldock and the following Councillors:

Daryl Eklund	-	Division 1	Kevin Gillespie	-	Division 4
Barry Hanson	-	Division 2	Justin Brisebois	-	Division 5
Richard Rieder	-	Division 3	Kelley Emms	-	Division 6

CALL TO ORDER

A quorum being present, Reeve Zerr called the meeting to order at 9:08am.

DECLARATION OF CONFLICT OF INTEREST

No declaration of conflict of interest.

ADOPTION OF AGENDA

2025-196 EMMS – That Council approves the adoption of the Agenda, with the change to item 9.1, striking out 9 in 9:30 and writing in 10 for 10:30, as presented. **CARRIED**

MINUTES

2025-197 EKLUND – That Council approves the minutes of the June 10, 2025 Regular Meeting as read. **CARRIED**

BUSINESS ARISING FROM THE MINUTES

2025-198 BRISEBOIS – That Council rescinds resolution no. 2025-168. **CARRIED**

MONTHLY FINANCIAL STATEMENTS & BANK RECONCILIATIONS

2025-199 EKLUND – That Council accepts the Monthly Financial Statement, Bank Reconciliation and Balance Control Logs for the month of June 2025, as presented. **CARRIED**

ACCOUNTS RECEIVABLE

2025-200 EMMS – That Council accepts the Accounts Receivable total of \$30,495.20, as presented. **CARRIED**

BUSINESS ARISING FROM ACCOUNTS RECEIVABLE

2025-201 BRISEBOIS – That Council agrees to exempt the McCord United Church from the \$150.00 increase for water fees as per Bylaw No. 02-2025; AND FURTHER THAT Council agrees that the McCord United Church will be exempt from any further utility billing. **CARRIED**

LIST OF ACCOUNTS

2025-202 HANSON – That Council approves the following list of accounts, as attached:

- Cheque No. 3205-3237 for a total of \$208,851.61
- AFT-Payroll No. 2025-0028 – 2025-0048 for a total of \$33,211.79
- Automatic Withdrawal No. 2025-0012 – 2025-0022 for a total of \$1,977.34
- Credit Card No. 2025-0003 – 2025-0004 for a total of \$916.57
- Online Banking No. 2025-0009 – 2025-0018 for a total of \$23,672.24

Grand total of accounts paid is \$268,629.55. **CARRIED**

REEVE INT. ADMIN. INT.

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CORRESPONDENCE

2025-203 EMMS – That Council accepts the List of Correspondence presented at the meeting, as attached. **CARRIED**

MONTHLY WATER TREATMENT PLANT REPORTS

2025-204 BRISEBOIS – That Council acknowledges the Ferland water treatment reports for the months of May & June 2025 & McCord water treatment report for the month of June 2025, as presented by the Administrator. **CARRIED**

FOREMAN RAY PARADON JOINED THE MEETING TO DISCUSS THE MULCHER AT 9:46AM.

FOREMAN RAY PARADON LEFT THE MEETING AT 10:05AM.

REPORTS

2025-205 EMMS - That Council accepts the Division Reports from each of the Councillors, and Administrators report as verbally presented. **CARRIED**

BRIAN HIGSAW JOINED THE MEETING AT 10:34AM.

DELEGATIONS

2025-206 EMMS – That Council acknowledges Brian Highsaw as a delegation to discuss the purchase of gravel from his personal pit. **CARRIED**

BRIAN HIGSAW LEFT THE MEETING AT 11:22AM.

OLD BUSINESS

INNOVATION CREDIT UNION HISA CCOUNT

2025-207 BRISEBOIS – That Council agrees to convert account #830511838823 with the Innovation of Credit Union to a MUSH account. The MUSH account will have an interest rate of prime rate minus 2.25%; AND FURTHER THAT Council agrees to transfer the remaining balance in account #830513544338 to account #830511838823 immediately. **CARRIED**

CLAYTEN WENAAS JOINED THE MEETING VIA TELEPHONE AT 11:44AM.

CLAYTEN WENAAS LEFT THE MEETING AT 12:05PM.

TWP RD 40 – ROAD BUILD

2025-208 ZERR – That Council agrees to meet Clayton Wenaas, North American Helium, at TWP Rd 40 to discuss road building options. Council and Clayton will meet Wednesday, July 16, 2025 at 12:00pm. **CARRIED**

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NEW BUSINESS

COUNCIL REQUESTED THE ADMINISTRATOR LEAVE THE MEETING TO DISCUSS CHANGING THE OFFICE HOURS OF OPERATION, TIME BEING 12:15PM.

ADMINISTRATOR RE-JOINED THE MEETING AT 12:25PM.

CHANGE OFFICE HOURS OF OPERATION

2025-209 EMMS – That Council agrees to change the hours of operation for the R.M. office to 8:00am to 4:00pm, Monday to Friday, closed all statutory holidays. This change will take effect on August 1, 2025 and will trial run for 3 months until October 31, 2025. If no serious complaints are received, the time change will become effective permanently.

CARRIED

AMEND ADMINISTRATOR CONTRACT

2025-210 GILLESPIE – That Council agrees to amend the Administrators contract as follows: Change “Monday to Friday 8:00 am to 5:00 pm” to “Monday to Friday 7:00 am to 4:00 pm” under section III. **CONDITIONS – Work Schedule**. This amendment will take effect on August 1, 2025.

CARRIED

AMEND ADMINISTRATIVE ASSISTANT CONTACT

2025-211 RIEDER – That Council agrees to amend the Administrative Assistants contract as follows: Change “hours of work are 8:30 am to 4:30 pm” to “hours of work are 8:00 am to 4:00 pm” under section III. **CONDITIONS - Work Schedule**. This amendment will take effect on August 1, 2025.

CARRIED

DECLARATION OF LOCAL STATE OF EMERGENCY - DROUGHT

2025-212 EMMS – That Council declares a local state of emergency within the R.M. due to a state of agriculture disaster by way of extreme drought.

CARRIED

APPOINT BUILDING OFFICIAL

2025-213 BRISEBOIS – That Council appoints Dan Knutson as the R.M.’s building official.

CARRIED

TENDER FOR LOT IN McCORD

2025-214 RIEDER – That Council accepts the tender for Lot 16 Block 02 Plan CD569 from D. Penner in the amount of \$100.00.

CARRIED

WEIGH SCALE – FEBRUARY WEIGHS

2025-215 BRISEBOIS – That Council agrees to exempt any person or company who used the weigh scale during the month of February 2025 due to an error with the scale. Total exemption will come to \$200.00.

CARRIED

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BELSHER CROSSING

2025-216 BRISEBOIS – That Council agrees to convert the Belsher concrete crossing to a low level crossing, due to continued safety issues. **CARRIED**

MULCHER ON 150 GRADER

2025-217 ZERR – That Council tables the discussion of moving the mulcher from the 160M to the 150 grader. **CARRIED**

ADJOURNMENT

2025-218 EKLUND – That Council adjourns the meeting, the time being 12:44pm. **CARRIED**

Approved by Council this 12th day of August, 2025

REEVE, Greg Zerr

ADMINISTRATOR, Tammi Baldock