

R.M. OF MANKOTA No. 45
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS,
201 1st AVE IN MANKOTA, SK
FRIDAY, SEPTEMBER 12, 2025

PRESENT

Reeve Greg Zerr, Administrator Tammi Baldock and the following Councillors:

Daryl Hanson	-	Division 1	Kevin Gillespie	-	Division 4
Barry Hanson	-	Division 2	Justin Brisebois	-	Division 5
Richard Rieder	-	Division 3	Kelley Emms		Division 6

CALL TO ORDER

A quorum being present, Reeve Zerr called the meeting to order at 9:07am.

DECLARATION OF CONFLICT OF INTEREST

No declaration of conflict of interest.

ADOPTION OF AGENDA

2025-242 RIEDER – That Council approves the adoption of the Agenda, as presented.

CARRIED

MINUTES

2025-243 GILESPIE – That Council approves the minutes of the August 14, 2025 Regular Meeting as read, with the correction to resolution #2025-238 as follows: strike out “30 kilometers of Mankota, SK” and write in “the R.M. of Mankota No. 45”.

CARRIED

2025-244 EKLUND – That Council approves the minutes of the September 9, 2025 Public Hearing as read.

CARRIED

MONTHLY FINANCIAL STATEMENTS & BANK RECONCILIATIONS

2025-245 HANSON – That Council accepts the Monthly Financial Statement, Bank Reconciliation and Balance Control Logs for the month of August 2025, as presented.

CARRIED

ACCOUNTS RECEIVABLE

2025-246 EMMS – That Council accepts the Accounts Receivable total of \$12,950.50, as presented.

CARRIED

LIST OF ACCOUNTS

2025-247 BRISEBOIS – That Council approves the following list of accounts, as attached:

- Cheque No. 3267 – 3280 for a total of \$53,935.74
- AFT-Payroll No. 2025-0074 – 2025-0091 for a total of \$24,948.45
- Automatic Withdrawal No. 2025-0034 – 2025-0047 for a total of \$2,357.59
- Credit Card No. 2025-0006 for a total of \$477.41
- Online Banking No. 2025-0028 – 2025-0032 for a total of \$59,758.07

Grand total of accounts paid is \$141,477.26.

CARRIED

CORRESPONDENCE

2025-248 EMMS – That Council accepts the List of Correspondence presented at the meeting, as attached.

CARRIED

REEVE INT. ADMIN. INT.

**R.M. OF MANKOTA No. 45
MINUTES OF THE REGULAR MEETING
FRIDAY, SEPTEMBER 12, 2025**

MONTHLY WATER TREATMENT PLANT REPORTS

2025-249 BRISEBOIS – That Council acknowledges the Ferland & McCord water treatment reports for the months of July & August 2025, as presented by the Administrator.

CARRIED

REPORTS

2025-250 RIEDER - That Council accepts the Division Reports from each of the Councillors, and Administrators report as verbally presented.

CARRIED

OLD BUSINESS

BYLAW No. 08-2025 – OFFICIAL COMMUNITY PLAN

2025-251 EMMS – That Bylaw No. 08-2025, Official Community Plan, be given a second reading.

CARRIED

2025-252 RIEDER – That Bylaw No. 08-2025, Official Community Plan, be given a third reading, and be signed, sealed and adopted.

CARRIED

BYLAW No. 09-2025 – ZONING BYLAW

2025-253 GILLESPIE – That Bylaw No. 09-2025, Zoning Bylaw, be given a second reading.

CARRIED

2025-254 BRISEBOIS – That Bylaw No. 09-2025, Zoning Bylaw, be given a third reading, and be signed, sealed and adopted.

CARRIED

NEW BUSINESS

MATERNITY LEAVE – ADMINISTRATIVE ASSISTANT

2025-255 GILLESPIE – That Council acknowledges the Administrative Assistants notice of taking maternity leave for 18 months starting approx. December 2025; AND FURTHER THAT Council agrees to keep the Administrative Assistant enrolled in the SARM benefit program. Council will consider maternity replacements at a later meeting.

CARRIED

MATERNITY LEAVE – ADMINISTRATOR

2025-256 BRISEBOIS – That Council acknowledges the Administrators notice of taking maternity leave for 12 months starting approx. February 2026; AND FURTHER THAT Council agrees to keep the Administrator enrolled in the SARM benefit program. Council will consider maternity replacements at a later meeting.

CARRIED

ABATE A PORTION OF TAXES ON ROLL #2828

2025-257 ZERR – That Council approves the request to abate a portion of taxes on roll #2828 for the 2025 tax season as follows:

- Municipal COMM OTHER – \$5,895.15
- School COMM OTHER – \$2,745.09

**R.M. OF MANKOTA No. 45
MINUTES OF THE REGULAR MEETING
FRIDAY, SEPTEMBER 12, 2025**

Grand total abated is \$8,640.24. The request for the abatement was due to failure to file an assessment appeal by the ratepayer. **CARRIED**

DEVELOPMENT PERMIT #DP2025-006

2025-258 EKLUND – That Council approves development permit #DP2025-006 for North American Helium Inc. to construct an approach, install a gate and for the construction and operation of a wellsite for the drilling of one helium well on the NE 23-04-09 W3M, as per subsection 5.1(4) of Bylaw No. 03/99 - Zoning Bylaw, as presented.

CARRIED

DEVELOPMENT PERMIT #DP2025-007

2025-259 BRISEBOIS – That Council approves development permit #DP2025-007 for North American Helium Inc. for the construction and operation of an access road and wellsite for the drilling of one helium well on the NW 14 & E ½ 14-04-09 W3M, as per subsection 5.1(4) of Bylaw No. 03/99 - Zoning Bylaw, as presented.

CARRIED

DEVELOPMENT PERMIT #DP2025-008

2025-260 EMMS – That Council approves development permit #DP2025-008 for North American Helium Inc. for the construction and operation of a pipeline on the NW 30, W ½ 31-03-08 W3M & N ½ 36-03-09 W3M, as per subsection 5.1(4) of Bylaw No. 03/99 - Zoning Bylaw, as presented.

CARRIED

MANKOTA FIRE DEPT. INVOICE 2025-03

2025-261 GILLESPIE – That Council approves sending invoice No. 2025-03 to B&A Petroleum on behalf of the Mankota & District Fire Department.

CARRIED

RMA2025-08 – NORTH AMERICAN HELIUM INC.

2025-262 EMMS – That Council agrees to enter into a Road Maintenance Agreement, RMA2025-08, with North American Helium Inc, as attached.

CARRIED

SASKPOWER NOTICE – FILE #20582663

2025-263 HANSON – That Council agrees there are no concerns regarding the SaskPower upgrade on Block 4 Plan CH3663 in Ferland, SK, as presented.

CARRIED

PDAP EXTENSION REQUEST

2025-264 GILLESPIE – That Council requests an extension for the Provincial Disaster Assistance Program for claim #MCC001697 due to delays in weather and contractors.

CARRIED

ANNUAL LEGION MILITARY SERVICE RECOGNITION AD

2025-265 EMMS – That Council agrees to donate \$250.00 to Mankota Legion Branch #355, in lieu of sponsoring a business ad in the Annual Legion Military Service Book.

CARRIED

**R.M. OF MANKOTA No. 45
MINUTES OF THE REGULAR MEETING
FRIDAY, SEPTEMBER 12, 2025**

BYLAW ENFORCEMENT SERVICES AGREEMENT RENEWAL

2025-266 GILLESPIE – That Council agrees to enter into an agreement with the Town of Shaunavon to provide Bylaw enforcement services, if required; AND FURTHER THAT Council authorizes Reeve Zerr & Administrator Baldock to sign the agreement, as attached.
CARRIED

COUNCILLOR GILLESPIE LEFT THE COUNCIL MEETING AT 10:54AM.

VILLAGE OF MANKOTA TENDER FOR LAND

2025-267 EMMS – That Council agrees to table the discussion of the Village of Mankota tender for land to the October 14, 2025 regularly scheduled meeting.
CARRIED

LIQUID DOMESTIC WASTE DISPOSAL PERMISSION FOR C-D PLUMBING & HEATING LTD.

2025-268 EKLUND – That Council approves the request from C-D Plumbing & Heating Ltd. to use the McCord lagoon for liquid waste disposal; AND FURTHER THAT Council authorizes Administrator Baldock to sign the WSA permission form.
CARRIED

DONATION REQUEST FROM WAVERLEY MINOR HOCKEY ASSOCIATION

2025-269 ZERR – That Council agrees to donate to a future fundraiser of the Waverley Minor Hockey Association to pay for the hockey arena to be insulated, but Council declines to donate the requested \$5,000.00 at this time.
CARRIED

RENEW TRAFFIC LOGIX CLOUD FOR RADAR SIGNS

2025-270 EMMS – That Council agrees to renew Traffic Logix Cloud for the speed radar signs in Ferland and McCord.
DEFEATED

ADJOURNMENT

2025-271 EKLUND – That Council adjourns the meeting, the time being 11:33pm.
CARRIED

Approved by Council this 14th day of October, 2025

REEVE, Greg Zerr

ADMINISTRATOR, Tammi Baldock