

**R.M. OF MANKOTA No. 45**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS,**  
**201 1<sup>st</sup> AVE IN MANKOTA, SK**  
**TUESDAY, OCTOBER 14, 2025**

**PRESENT**

Administrator Tammi Baldock and the following Councillors:

Daryl Eklund	-	Division 1	Justin Brisebois	-	Division 5
Richard Rieder	-	Division 3	Kelley Emms	-	Division 6
Kevin Gillespie	-	Division 4			

**REGRETS**

Reeve Greg Zerr and Deputy Reeve/Division 2 Councillor Barry Hanson.

**CALL TO ORDER**

A quorum being present, Chair Daryl Eklund called the meeting to order at 1:00pm.

**APPOINTMENT OF CHAIR**

2025-272 GILLESPIE – That Council appoints Division 1 Councillor Daryl Eklund as Chair.

**DECLARATION OF CONFLICT OF INTEREST**

No declaration of conflict of interest.

**ADOPTION OF AGENDA**

2025-273 EMMS – That Council approves the adoption of the Agenda, with the correction to Agenda item 12.12 as follows: strike out “19-20” and write in “5-6”, as presented. **CARRIED**

**MINUTES**

2025-274 BRISEBOIS – That Council approves the minutes of the September 12, 2025 Regular Meeting as read. **CARRIED**

**MONTHLY FINANCIAL STATEMENTS & BANK RECONCILIATIONS**

2025-275 EMMS – That Council accepts the Monthly Financial Statement, Bank Reconciliation and Balance Control Logs for the month of September 2025, as presented. **CARRIED**

**ACCOUNTS RECEIVABLE**

2025-276 RIEDER – That Council accepts the Accounts Receivable total of \$14,938.53, as presented. **CARRIED**

**LIST OF ACCOUNTS**

2025-277 BRISEBOIS – That Council approves the following list of accounts, as attached:

- Cheque No. 3281 – 3306 for a total of \$60,791.98
- AFT-Payroll No. 2025-0092 – 2025-0121 for a total of \$49,394.37
- Automatic Withdrawal No. 2025-0048 – 2025-0058 for a total of \$1,824.70
- Credit Card No. 2025-0007 – 2025-0009 for a total of \$197.53
- Online Banking No. 2025-0033 – 2025-0053 for a total of \$339,925.35

Grand total of accounts paid is \$452,133.93. **CARRIED**

**R.M. OF MANKOTA No. 45  
MINUTES OF THE REGULAR MEETING  
TUESDAY, OCTOBER 14, 2025**

**BUSINESS ARISING FROM LIST OF ACCOUNTS**

- 2025-278      EMMS – That Council approves the recommendation from Administrator Baldock to increase the online thresholds with Innovation Federal Credit Union for making online payments as well as processing payroll as follows:
- Increase transaction total from \$10,000.00 to \$20,000.00
  - Increase daily total from \$30,000.00 to \$60,000.00
  - Increase monthly total from \$60,000.00 to \$100,000.00.      **CARRIED**

**CORRESPONDENCE**

- 2025-277      EMMS – That Council accepts the List of Correspondence presented at the meeting, as attached.      **CARRIED**

**REPORTS**

- 2025-278      BRISEBOIS - That Council accepts the Division Reports from each of the Councillors, and Administrators report as verbally presented.      **CARRIED**

**OLD BUSINESS**

**VILLAGE OF MANKOTA TENDER FOR LAND**

- 2025-279      BRISEBOIS – That Council agrees to enter a tender in the amount of \$106,000.00 with the right to the match highest bid, for the Village of Mankota property tender of NE 30-05-08 W3M Ext 22 – 52.87 acres.      **CARRIED UNANIMOUSLY**

**RECESS MEETING**

- 2025-280      EKLUND – That Council recesses the meeting, the time being 2:05pm.      **CARRIED**

**RECONVENE MEETING**

- 2025-281      EKLUND – That Council reconvenes the meeting, the time being 2:13pm.      **CARRIED**

**MATERNITY LEAVE – ADMINISTRATOR & ADMINISTRATIVE ASSISTANT**

- 2025-282      RIEDER – That Council agrees to hire April Williamson, CAO of the Village of Mankota, as Interim Administrator to cover Administrator Baldocks maternity leave, starting on or about February 2026. CAO Williamsons hourly wage will be set at \$40.00 along with SARM health & dental benefits and pension contributions to be shared with R.M. of Glen McPherson No. 46 as per Bylaw No. 02-2022; AND FURTHER THAT Council agrees to advertise the Administrative Assistant maternity leave position starting December 2025 and ending May 2027.      **CARRIED**

**NEW BUSINESS**

**TAX ENFORCEMENT – LIST OF LANDS IN ARREARS**

- 2025-283      BRISEBOIS – That Council acknowledges the list of lands in arrears, as presented by Administrator Baldock to the Head of Council.      **CARRIED**

**R.M. OF MANKOTA No. 45  
MINUTES OF THE REGULAR MEETING  
TUESDAY, OCTOBER 14, 2025**

**McCORD TRANSFER STATION ATTENDANT APPLICATIONS**

- 2025-284 GILLESPIE – That Council agrees to hire Corinne Kriston as the McCord Transfer Station Attendant effective immediately, at an hourly rate as follows:
- \$25.00 per hour April to October
  - \$30.00 per hour November to March.
- CARRIED**

**CASH LEASE AGREEMENT EXTENSION – F. BEAUDOIN**

- 2025-285 RIEDER – That Council agrees to extend the cash lease agreement with Fred Beaudoin dated April 16, 2021 for the SW 06-06-07 W3M, as attached; AND FURTHER THAT Council authorizes the Chair and Administrator to sign the agreement extension dated October 14, 2025.
- CARRIED**

**AGREEMENT TO ABATE TAXES OF A DWELLING – M. MERCIER & K. SEARCY**

- 2025-286 EMMS – That Council agrees to enter into an agreement as per policy #200-94 with Michael Mercier and Karen Searcy to abate the taxes of their dwelling, as attached; AND FURTHER THAT Council authorizes the Chair and Administrator to sign the agreement dated October 14, 2025.
- CARRIED**

**AGREEMENT TO ABATE TAXES OF A DWELLING – COUTURE**

- 2025-287 RIEDER – That Council agrees to enter into an agreement as per policy #200-94 with Renald and Simone Couture to abate the taxes of their dwelling, as attached; AND FURTHER THAT Council authorizes the Chair and Administrator to sign the agreement dated October 14, 2025.
- CARRIED**

**ULTIMATE RECIPIENT AGREEMENT AMENDMENT No. 2 – PROJECT No. 20200244**

- 2025-288 BRISEBOIS – That Council ratifies the actions of Reeve Zerr and Administrator Baldock signing the Ultimate Recipient Agreement amendment No. 2 for the Ferland landfill decommissioning (Project No. 20200244), as attached.
- CARRIED**

**COUNCILLOR BRISEBOIS LEFT THE COUNCIL MEETING AT 2:35PM.**

**DEVELOPMENT PERMIT #DP2025-009**

- 2025-289 GILLESPIE – That Council approves development permit #DP2025-009 for North American Helium Inc. for the consent to utilize an existing approach and access road, to make improvements on an existing approach and gate and for the construction and operation of an access road and wellsite for the drilling of one helium well on the NE 12-04-09 W3M, as per subsection 5.1(4) of Bylaw No. 03/99 - Zoning Bylaw, as presented.
- CARRIED**

**DEVELOPMENT PERMIT #DP2025-010**

- 2025-290 EMMS – That Council approves development permit #DP2025-010 for North American Helium Inc. for the consent to utilize an existing approach and access road, and for the construction and operation of an access road and wellsite for the drilling of one helium

**R.M. OF MANKOTA No. 45  
MINUTES OF THE REGULAR MEETING  
TUESDAY, OCTOBER 14, 2025**

well on the SW 31-03-08 W3M, as per subsection 5.1(4) of Bylaw No. 03/99 - Zoning Bylaw, as presented. **CARRIED**

**RIG TRAFFIC POLICY**

2025-291 GILLESPIE – That Council agrees that all future rig traffic that must access the land south west of Mankota will be routed one of two ways: south on RGE Rd 3093 six miles, east on TWP Rd 45 one mile, south on RGE Rd 3092 four miles reaching TWP Rd 44; or south on RGE Rd 3090 three miles, west on TWP Rd 52 two miles, south on RGE Rd 3092 four miles reaching TWP Rd 44. **CARRIED**

**MANKOTA FIRE DEPT. INVOICE #2025-04**

2025-292 EMMS – That Council approves sending invoice No. 2025-04 to Melvin Szigety on behalf of the Mankota & District Fire Department. **CARRIED**

**MANKOTA FIRE DEPT. OUTSTANDING ACCOUNTS RECEIVABLE**

2025-293 RIEDER – That Council agrees to send letters to outstanding accounts with the Mankota Fire Department for fire call charges dating back to 2023, indicating payment must be received by December 31, 2025 or the charges will be transferred to the tax roll applicable to the land the fire took place on. **CARRIED**

**COUNCILLOR BRISEBOIS RE-ENTERED THE COUNCIL MEETING AT 2:55PM.**

**SARM MIDTERM CONVENTION – NOVEMBER 5-6 IN REGINA**

2025-294 RIEDER – That Council appoints Councillor Brisebois as a voting delegate at the 2025 SARM Midterm Convention held in Regina, SK on November 5-6, 2025. **CARRIED**

**2025 LAYOFF DATES**

2025-295 EMMS – That Council agrees to lay the seasonal utility operator off effective October 31, 2025; AND FURTHER THAT Council agrees to lay off the remaining seasonal employees effective November 14, 2025. **CARRIED**

**ADMINISTRATOR MEETING - OCTOBER 21, 2025**

2025-296 RIEDER – That Council approves Administrator Baldock attending the local Administrators meeting held at the R.M. of Old Post No. 43 on Tuesday October 21, 2025; AND FURTHER THAT Council agrees that all applicable expenses be paid. **CARRIED**

**CLEAN OFFICE FURNACE DUCTS**

2025-297 GILLESPIE – That Council approves hiring a duct cleaning company to come clean the office ducts this fall/winter. **CARRIED**

**R.M. OF MANKOTA No. 45  
MINUTES OF THE REGULAR MEETING  
TUESDAY, OCTOBER 14, 2025**

**SEISMIC NOTICE OF INTENT – PROGRAM #25P041**

2025-298      GILLESPIE – Council approves the request from Summit Geo, on behalf of North American Helium Inc., for project – 2025 Grasslands 3D with the following conditions:

- Travel on dry/frozen track only;
- Travel only on developed roads – Permission required from Ratepayers for undeveloped road allowances;
- All waste is to be brought to the Mankota Landfill (Open Tuesday and Friday, 9am-12pm). All applicable fees must be paid prior to use;

and that all applicable policies be sent with the signed Notice of Intent.

**CARRIED**

**REQUEST FOR DONATION TO CAMP WOODBOIA**

2025-299      EMMS – That Council approves the request for a donation to the Camping Package raffle held in March/April 2026 in the amount of \$100.00.

**CARRIED**

**ADJOURNMENT**

2025-300      EMMS – That Council adjourns the meeting, the time being 3:27pm.

**CARRIED**

Approved by Council this 12<sup>th</sup> day of November, 2025

---

REEVE, Greg Zerr

---

ADMINISTRATOR, Tammi Baldock